

Saugatuck Women's Club

Executive Board Meeting Minutes

Date: April 8, 2026, 10:36 AM

Location: Saugatuck Women's Club

President Cathy Brockington called the meeting to order at 10:35 am.

Attendance: Cathy Brockington, Susan Pastor, Lora Keller, MeriJean Webb, Karen Wessel, Cindy Raue, Lynda Sandberg, Gail Zandstra, Stephanie Burt

Beginning Business

Consent Agenda:

1. Minutes of March 11, 2026, Board Meeting and March 12, 2026, Membership vote for RESTORE \$8,200 contract.
2. House - authorize up to \$150 for front yard signpost repair.
3. House - hire Jonathon Looman, piano tuner, for piano tuning in early June. Not to exceed \$260.

Motion to approve items under consent agenda (Pastor/Zandstra). Unanimous vote to approve.

Treasurer's Report – Lora Keller

Beginning Balance	25,355.35
Credits	8,829.74
Debits	1,586.30
Ending Balance	32,598.79

Juana check replaced.

Treasurer's Report received and filed.

President's Report – Cathy Brockington

Cathy Brockington - Discussed email monthly newsletter – Great idea to stay in touch. Invited Board to forward their information for newsletter at beginning of month.

Vice President's & House Reports – Susan Pastor

1. Door handle not right and needs to be replaced.
2. Concerned about security. Board members are allowed to come and go into the SWC building. Susan is asking that she be notified via e-mail, text, or phone message when entering.

House Report received and filed.

Rentals – Bonnie Lowe

1. Gone for a month and her schedule has been received and filed.

Reports of Special Committees:

Fund Raising

1. Members of committee Lora Keller, Cathy Brockington, Dave Webb, Kevin Keller and Bonnie Lowe.
2. Lora Keller needs to find someone to take over grant writing work.
3. Lora Keller drafted menu document – will be sent out again. Would like to present in two weeks after speaker. Want to organize subcommittees for events.
4. Lora Keller announced \$695.95 from Noble Twist.
5. Lora Keller ready for mini golf. Selling tickets again – can be used between June and September. Price will be \$20 each ticket.

Basement Repair Report

1. Susan Pastor – Been in touch with Michael Rodriguez – SWC rental blocks intrude with contract repair but everyone necessary has been informed. They are still bidding out the retaining wall repairs.

STANDING COMMITTEE REPORTS

Programs

Karen Wessel reported that there are no changes to line up.

Art

No report – Lora Keller looking at grant tools to see if there is money to restore artwork. Susan Pastor working on getting Kathleen Marklund's work on the wall. Asked to check at History Center to see if there is a picture of SWC.

Archivist

Tonya Sheridan & Nyla Hensley – There is a piece for archives.

Hostess Coordinator

Gail Zandstra – passing sign-up sheet around tomorrow's board meeting.

Membership

Lynda Sandberg noted SWC has 74 members and Sandra Thieda may have been moved to Appledorn.

Online

Becky Siewert is designated for designing new SWC website because she and her husband have a background for design work. Examples of uses will include membership sign up for blasts, sign up to be hostesses, and paying dues. There will be a member's only portion and a separate public portion. The Siewert family is covering set-up costs and other miscellaneous costs.

Outreach

Karen Wessel – Report as follows: New date June 14 member appreciation 5 to 7 PM. This should be a board-represented event. Will develop more details.

SWC is partnering with Safe Kids South Haven – May 30 – 10 to 1 PM at Wade's Bayou.

Outdoor Special Program - Aug 13, 1:30 to 3:30 pm, at the Outdoor Discovery Center. No charge.

Delivered all the hygiene products - 16 boxes. May is cereal month.

Publicity**Scholarships**

Cathy Brockington reported there were no applicants for the Technical Scholarship probably because the high schoolers are getting employed prior to graduation and their employers are promising further education for them. There were 2 applications for the May Heath Scholarship. Probably both applicants will be receiving scholarships.

Volunteer Hours – No report.

“Friends” Liaison to SWC

Karen Wessel will need to confirm – serving coffee for Art Club – July 4 and 5.

SWC Liaison to “Friends” – Position open,

OLD BUSINESS:

Members of both SWC and FSWC who have indicated interest in fundraising will be contacted.

Non-profit discussion tabled. Will do that in May.

NEW BUSINESS:

Life Membership Revision – note Reduce the age to 80 – needs to be a policy. Table this until we figure out how we do the 501 c 3.

Lora Keller made a motion to change lifetime membership from 90 to 80. Discussed the motion and it was approved to move lifetime membership qualification to 80 years old. (Keller/Raue)

Motion by MeriJean Webb to change name from Saugatuck Woman’s Club to Saugatuck Women’s Club and amended by Lora Keller to make changes to official documents as we go forward into the future and not go back and change history. (Webb/Keller)

1 opposed 6 in favor.

UPCOMING DATES: General meetings – April 9 and 23 at 1 PM.

Next Board Meeting May 13 at 10:30 AM

MOTION TO ADJOURN at 12:05 PM - Motion Approved. (Sanford/Pastor)